

Mount Ararat Community Activity Center

Job Announcement

Position: FITNESS COORDINATOR

Classification: Full-time & Part-time Hourly – Non-Exempt

To apply: Send resume' and cover letter to: MACAC @ 271 Paulson Avenue, Pittsburgh, PA 15206 or email to jobs@macac-inc.org. No phone calls please.

Reports to: Program Director

DUTIES & RESPONSIBILITIES:

- Program design for fitness and nutrition classes
- Work with trainers to facilitate program activities
- Maintain equipment & supplies
- Monitor fitness area
- Assist participants with equipment & proper exercise form
- Coordinate schedule of fitness classes & workshops
- Lead, instruct, and motivate individuals or groups in exercise activities, including cardiovascular exercise, strength training, and stretching

REQUIREMENTS:

- Ability to work with various ages (youth and adults) and skill levels
- Excellent customer service and interpersonal skills
- Excellent communication skills
- Ability to work well under pressure
- Strong organizational & time management skills
- Ability to multi-task & prioritize
- Strong attention to detail

QUALIFICATIONS:

- Proven work experience as a fitness trainer or similar role
- High School Diploma/GED
- Act 33, Act 34 & FBI clearances.
- Two letters of reference
- First aid and CPR certified

COMPENSATION/BENEFITS:

- Salary range: \$10/hr-\$20/hr (Based on education and experience)
- Medical, Dental, Vision, Life, Short & Long Term Disability (Full-time only)